

Local Change Agent – learn and get certification

Highly participative: engaging staff to understand and work with change at a local level

Purpose of the LCA Course (CLCA)

This APMG accredited Local Change Agent Certification is an opportunity to gain a globally recognised qualification.

How does it work?

We present the first course or two, then you can have a facilitator certified to run your own in-house courses with our materials and the APMG exams. It's a great way to build capability and tailor the training to your own needs.

Course topics covered

1. Understand and support people in change
2. Facilitation and the change process
3. Learning and communication in change
4. Change readiness and the change plan

By the end of the course, you will be able to:

- Understand your role as a Change Agent and the role of others involved in change including Sponsors and Managers
- Develop techniques to help yourself and your colleagues through change: *Active listening, Influencing skills, Facilitation of groups*
- Define how to assess the extent and severity of the impact of change
- Understand how to assess the readiness for change in your area
- Know how to work with colleagues to develop a local change plan

Target Audience

This course is for people whose work area is facing significant change and who, as well as their normal work, will be asked to support colleagues and their managers in implementing change.

Definition of a Successful Candidate

The candidate should be able to recall, recognize, understand and apply the LCA concepts, models, approaches and tools. You will join in practical activities designed to apply as understandings gained from the LCA Course.

On completion, candidates will understand

1. That organizational change consists of individual transitions, aligned with intentional changes in a group or organization

2. How people typically respond to change, and how they can be helped to engage through:
 - involvement in local, facilitated activities
 - personal support
 - training and workshops
 - effective local communications
3. The importance of aligning changes in their work area with wider organizational changes.

Candidates will learn how to:

1. Provide effective personal support for colleagues going through change
2. Facilitate local ideas-gathering activities, including simple process-mapping techniques
3. Help change professionals and line managers:
 - Identify the different 'stakes' people have in a change
 - Develop appropriate learning and communication plans for a change
 - Assess the change-readiness of people in their area
4. Work with colleagues to develop a local change plan that identifies:
 - what will change in their work area, and
 - how those changes can best be introduced
5. Contribute to identifying and mitigating resistance to an organizational change
6. Help build purposeful relationships with line managers and change professionals on behalf of their work area.

Foundation exam

The 40 question exam is at the end of the 2-day course, 45 minutes. It is an Open book exam, using the Free CLCA Handbook provided.

Requires 20/40 (50%) correct answers to pass

Contact us

Yellowhouse is pleased to offer the Local Change Agent as a practical course to support our Change Management course. It works well with agile approaches to change in a busy world.

www.yellowhouse.net

Check out the course [at this link](#) We'll send details.

Contact us on +61 7 3343 4256, or course@yellowhouse.net don't wait – [register here](#)

Yellowhouse is an APMG Accredited Training Organization for Certified Local Change Agent™
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